

# ***TRI-STATE REGION POLICIES***

The Tri-State Region Policies are in compliance with the USPC National Policies and other Guidelines as noted. Any policies tailored to the Tri-State Region are expanded.

The Tri-State Region Policies are based on the Mission Statement and Guiding Beliefs of the USPC. The USPC Mission Statement and Guiding Beliefs shall be attached to these policies.

## **1.0 REGIONAL OFFICERS**

**1.1 REGIONAL SUPERVISOR  
TRI-STATE REGION BY-LAWS**  
Term of Office. One year

**1.2 VICE REGIONAL SUPERVISOR - RALLIES  
TRI-STATE REGION BY-LAWS**  
Term of Office. One year

**1.3 VICE REGIONAL SUPERVISOR - RATINGS  
TRI-STATE REGION BY-LAWS**  
Term of Office. One year.

**1.4 REGIONAL SECRETARY  
TRI-STATE REGION BY-LAWS**  
Term of Office. One year.

**1.5 REGIONAL TREASURER  
TRI-STATE REGION BY-LAWS**  
Term of Office. One year.

**1.6 REGIONAL INSTRUCTION COORDINATOR  
TRI-STATE REGION BY-LAWS**  
**Term of Office.** One year.

**1.7 HORSE MANAGEMENT ORGANIZER  
TRI-STATE REGION BY-LAWS**  
**Term of Office.** One year.

## **3.0 REGIONAL COUNCIL TRI-STATE REGION BY-LAWS**

**3.1 ELECTED MEMBERS  
TRI-STATE REGION BY-LAWS**

### **3.3 MEETINGS**

The Annual Regional Planning Meeting shall be in held fall, the Regional Council Meeting in early part of current year and any other special meetings when called.

### **3.4 VOTING**

A Regional Council Member who is unable to attend **THE ANNUAL REGIONAL COUNCIL MEETING OR THE** Regional Council Meeting may appoint a delegate to have voting privileges for that meeting. A Regional Council Member who holds multiple positions shall appoint a joint-DC, co-chair or, if they are not present, another Club **MEMBER OR RIDING CENTER** member or committee member to represent one of those votes. Chair and Co Chair of the RYB will also having voting rights

### **3.5 QUORUM**

Attendance of 1/3 of the Regional Council members constitutes a quorum for transaction of business. 50 percent of those voting must be DC's, CA's, or their representatives.

### **3.6 PROXY**

Voting shall be in person and not by proxy.

### **3.7 REGIONAL NOMINATING COMMITTEE REGIONAL BY-LAWS**

Term of appointment. One year.

### **3.8 REGIONAL POLICY COMMITTEE REGIONAL BY-LAWS**

#### **3.8A TERM OF APPOINTMENT**

Four years with one member coming on to the committee and one member coming off of the committee yearly.

#### **3.8B MEMBERS**

Four members of the Regional Council plus the Regional Supervisor.

#### **3.8C REVIEW OF POLICY AND BY-LAWS**

Yearly.

## **4.0 REGIONAL FUND**

### **4.1 AUDITING OF BOOKS**

The Regional books will be audited annually prior to the Annual Regional Planning Meeting. Auditors will be chosen and approved by the Regional Board and shall be changed yearly.

#### **4.2 MEMBER IN GOOD STANDING (FINANCIAL)**

##### **4.2A MEMBER CLUB OR RIDING CENTER**

Any Member Club **OR RIDING CENTER** with an outstanding debt to the USPC, the Tri-State Region or another Tri-State Region Member Club **OR RIDING CENTER** is considered to be "not in good standing" with regard to financial obligations and may not participate in any Regional or National activities until that debt is cleared or arrangements are made with the RS.

##### **4.2B PARTICIPATING MEMBERS**

Any member of a Tri-State Region Member Club **OR RIDING CENTER** with an outstanding debt to the USPC, the Tri-State Region, another Tri-State Region **MEMBER Club** or **RIDING CENTER** considered to be "not in good standing" with the Tri-State Region **MEMBER Club OR RIDING CENTER** to which they belong is considered to be "not in good standing" and cannot participate in Regional or National activities or transfer to another Tri-State Region **MEMBER Club OR RIDING CENTER** until that debt is cleared or arrangements are made with the RS

#### **4.3 REIMBURSEMENT**

No reimbursement will be made without proper receipts. Mileage reimbursement will be made at the IRS charitable rate for volunteers.

#### **4.4 FUNDING - REGIONAL RALLIES AND NATIONAL TESTINGS**

Regional Funds will not finance any Rallies or Testings. However, possible partial or full reimbursement may be given to Host Clubs **AND/OR RIDING CENTERS** for Regional Rallies or Testings which experience a loss deemed unseen, necessary and excessive after approval of the budget by the RS for such activity. This would occur after first assessing participants, for Rallies only, an additional reasonable fee above the initial registration amount. For National Testings, special consideration will be given to the Host Club **OR RIDING CENTER** until an increase in the amount able to be assessed candidates over and above the National Testing Fee is increased.

#### **4.5 FUNDING OF REGIONAL SUPERVISOR AND OTHER REGIONAL EXPENSES**

Dues should be sufficient to reimburse the RS, and others working under the authority of the RS, for appropriate expenses and for other purposes

such as clinics or programs the RS or Regional Council may from time to time authorize.

## **5.0 SOURCES OF REGIONAL FUNDS AND THEIR COMMON FUNDING USE**

### **5.1 CURRENT REGIONAL DUES**

**\$35** per individual club **OR RIDING CENTER** member, with accompanying membership list, to be paid by the February Regional Council Meeting for current members and by March 31 for new members with 10% late fee assessed after March 31st. - Enters General Regional Fund - used for purposes outlined for General Regional Fund.

### **5.3 CHESTNUT RIDGE SCHOLARSHIP FUND**

Maintained under separate account - Principal and interest plus Rally profits as outlined below and any profits generated by CRSF programming. THE CRSF Scholarship Funds supports upper level education and rating preparation through the CRSF Clinics and Camps.

### **5.4 REGIONAL RALLY PROFITS**

Any monies left after Host Club **OR RIDING CENTER** meets expenses are to be returned to Tri-State Region and recorded into a separate general ledger account for reimbursement to Host Clubs **AND RIDING CENTERS** unable to cover Rally expenses

### **5.5 LATE FEES FOR REGIONAL RALLIES AND PROGRAMS**

There will be a late fee assessed for late registration. Checks will be made out to Tri-State Region by the Club or Riding Center or Individual incurring the fee and collected and forwarded to the Regional Treasurer by the Host Club or Riding Center. Enters General Fund and is used for purposes outlined for General Regional Fund.

### **5.6 GENERAL REGIONAL FUND**

Annual Regional Dues, Regional Rally Assessment, Regional Rally, Testing, and Program Late Fees - Funds expenses as noted in Funding of Regional Supervisor and Other Regional Expenses as noted above.

## **6.0 ACTIVE PARTICIPATION**

### **6.1 ACTIVE PARTICIPATION FOR THE C3 AND UP USPC NATIONAL TESTING GUIDELINES USPC STANDARDS OF PROFICIENCY**

Candidates must be in good standing with regard to financial and active participation requirements for their Member Club, **RIDING CENTER**,

Tri-State Region and the USPC. They must attend Regional **CERTIFICATION** Preps and/or provide written explanation of adequate individual preparation to allow required recommendation by their DC **OR CA**, and RS.

## **6.2 ACTIVE PARTICIPATION FOR A MEMBER CLUB OR RIDING CENTER**

### **6.2A REGIONAL ACTIVITIES**

Sponsor, cosponsor or assist with at least one Regional activity per year.

### **6.2B COMMUNICATION**

Send club **OR RIDING CENTER** newsletters to the Regional Supervisor.

### **6.2C YEARLY SUMMARY**

Submit a summary, at the October meeting, of the past year's activities and a tentative schedule of events for the upcoming year.

## **7.0 CERTIFICATIONS**

### **7.1 D1 THROUGH C2 CERTIFICATIONS**

**LOCAL CLUB OR RIDING CENTER CERTIFICATIONS**  
**USPC GUIDELINES FOR CLUB/CENTER CERTIFICATIONS:**  
**D1 THROUGH C2**  
**USPC STANDARDS OF PROFICIENCY FOR D-LEVEL**  
**CERTIFICATES**  
**USPC STANDARDS OF PROFICIENCY FOR C1/C2 LEVEL**  
**CERTIFICATES**

Within 30 days of successful completion of all sections of a **CERTIFICATION**, the DC must send a copy to the RIC to assist in their development of the Regional instruction program.

### **7.3 C3 THROUGH A CERTIFICATIONS**

**NATIONAL CERTIFICATIONS C3 THROUGH A**  
**USPC NATIONAL CERTIFICATION GUIDELINES**  
**USPC STANDARDS OF PROFICIENCY C3 THROUGH A**

#### **7.3A FINANCIAL RESPONSIBILITIES OF HOST CLUB OR RIDING CENTER**

All expenses incurred are paid by the Host Club **OR RIDING CENTER**. A budget must be submitted to the RS at least 30 days before the **CERTIFICATION**. Losses are dealt with in Tri-State Regional Fund Policy.

## **8.0 REGIONAL RALLIES**

### **USPC HORSE MANAGEMENT RULEBOOK**

### **USPC RULEBOOKS FOR INDIVIDUAL DISCIPLINES**

### **USPC ORGANIZER'S GUIDES FOR INDIVIDUAL DISCIPLINES**

#### **8.1 HOST CLUB OR RIDING CENTER ORGANIZATIONAL RESPONSIBILITIES**

Meet requirements in **INDIVIDUAL DISCIPLINE** Organizer's Guide, Individual Discipline Rulebook, **AND HORSE MANAGEMENT RULEBOOK**.

#### **8.2 REGISTRATION**

Provide all competitors complete registration information at least 30 days prior to the commencement of the Rally. Establish a postmark deadline for receipt of entries, which must be at least 14 days prior to commencement of the Rally.

#### **8.3 REPORTS**

Provide a complete Rally report to the Vice RS- Rallies within 45 days of completion of the Rally. Provide all Horse Management Score sheets and surveys to the HMO at conclusion of the Rally.

#### **8.4 HOST CLUB OR RIDING CENTER FINANCIAL RESPONSIBILITIES**

A budget must be submitted to the Vice RS- Rallies and be approved by **THE VICE RS - RALLIES** at least 45 days before commencement of the Rally. Host Clubs **OR RIDING CENTERS** are responsible for all expenses. Any losses may be dealt with as stated in Tri-State Regional Fund Policy. Rally financial reports are to be submitted to the Vice RS – Rallies, including documentation of excess receipts for expenses, within 45 days of the completion of the Rally. If revenues exceeded approved expenses, a check should be included. Any profits are to be distributed as noted under Tri-State Regional Fund Policy. Rally financial reports may be audited.

#### **8.5 INDIVIDUAL COMPETITOR ELIGIBILITY**

No member of a member club **OR RIDING CENTER**, other than an active member transferring from another Pony Club **OR RIDING CENTER**, may participate in any Regional activity other than Quiz **RALLY**, until the RS has been in receipt of that person's membership for at least one month, all dues are paid and they are "in good standing"

financially and in regard to any participation requirements with the USPC, Tri-State Region and their Member Club **OR RIDING CENTER**. Eligibility will be determined in accordance with USPC Policy and individual discipline rally rules and with regard to any constraints placed on the competitor as a result of disciplinary action by the Member Club/**RIDING CENTER** or Tri-State Region. Members must compete at the level at which they registered unless they achieve another **CERTIFICATION** prior to the commencement of the Rally. In this case their DC/CA must notify the Host Club/**RIDING CENTER** Rally Organizer by telephone, followed by written confirmation, in time to allow for any necessary adjustments in scheduling and written tests.

#### **8.6 INTENT TO COMPETE AT NATIONAL CHAMPIONSHIPS**

Competitors at Regional Qualifying Rallies must indicate to their DC/CA intent to compete as a rider or stable manager at National Championships in that discipline. The DC/CA will, upon registration, provide the Host Club **OR RIDING CENTER** Rally Organizer with a list of those competitors to be considered should they qualify at that Rally.

#### **8.7 REGIONAL DRESSAGE QUALIFYING RALLY**

Anyone wishing to qualify for National Championships in Dressage must perform a musical freestyle at the Regional **DRESSAGE** Qualifying Rally.

#### **8.8 OFFICIALS**

Chief Horse Management Judges will be selected by the RS and HMO. Additional Horse Management Judges will be selected by the HMO and RS from a list, which includes Pony Club graduates, C3 and up Pony Clubbers over the age of 18 and knowledgeable horsepersons. A copy of the **USPC ADULT CODE OF CONDUCT** policy on behavior **AND THE TRI-STATE REGIONAL CODE OF CONDUCT POLICY ON BEHAVIOR** should be enclosed with the Rally Organizer packet and should be reviewed with the competitors and all field and horse management judges prior to each competition. **ALL FIELD AND HORSE MANAGEMENT JUDGES WILL BE ASKED TO SIGN THE USPC ADULT CODE OF CONDUCT PRIOR TO EACH COMPETITION.** Assistant HM judges are recommend to attend a Regional or National Horse Management Seminar at least every three years.

### **9.0 NATIONAL CHAMPIONSHIPS CURRENT GOLD BOOK USPC INDIVIDUAL DISCIPLINE RULEBOOK**

#### **9.1 COORDINATION**

Vice RS - Rallies will coordinate paper work, contact team members and help to facilitate contact between the chaperone, team members and parents prior to going to Championships.

## **9.2 INDIVIDUAL ELIGIBILITY FOR PARTICIPATION**

Competitors should be responsible, positive, and enthusiastic team members who can enjoy the challenge and camaraderie of competition at a National Championship while serving as proper representatives of the Tri-State Region. No member may compete in two concurrent disciplines. A member may be considered for selection to represent the Tri-State Region by qualifying in accordance with USPC guidelines for individual disciplines. Any individual receiving sportsmanship points at a Regional Rally will not be permitted to compete at National Championships as ordered by the RS.

## **10.0 BEHAVIOR**

**USPC #0000 (5-2-93)**

**USPC #0000.A (5-2-93)**

**USPC #0100 (5-2-93)**

**USPC #0500 (2-2-96)**

## **10.1 MEMBERS AND COMPETITORS**

### **10.1B COMPETITORS**

Tri-State Region upholds the Guiding Beliefs and Mission Statement of the USPC. Pony Club members are expected to be well-rounded, self-disciplined, self-confident and responsible persons. Behavior inconsistent with these statements will not be tolerated and is subject to penalty.

Examples of inappropriate behavior include but are not limited to swearing, offensive language, lying, cheating, stealing, ridicule or mistreatment of others, mistreatment of a mount, destruction of property, disregard for the rights of others, interfering with the ability of a team to function, incurring of excessive stable management points, and incurring of sportsmanship points. Behavior not subject to sportsmanship or horse management points may also be deemed inappropriate and subject to discipline. Behavior is subject to penalty any time a Pony Club member is involved in a Pony Club activity.

### **10.1C PENALTIES**

Restriction of participation in any Pony Club activity as ordered, including Regional Rallies and Championships, can occur in situations where behavior has been deemed unacceptable or inappropriate, whether or not it is subject to penalty points, i.e. non-competitive situations. Information regarding discussion with the competitor should also be noted. When



sportsmanship points, or excessive horse management points are levied, or behavior not subject to penalty points is deemed inappropriate, or repetitive, the RS, after consultation with the Regional Board members or any other relevant individuals, can order the determined action to be taken. The member's DC/CA will be notified in writing by the RS regarding any disciplinary actions or concerns. The RS and DC/CA will work to try to help the Pony Club member correct the behaviors. Acceptance of USPC Guiding Beliefs and Mission Statement is integral to membership. In extreme cases a member of Pony Club may lose membership because of poor sportsmanship and disregard for these. As this would be a very serious action, complete documentation is required. Dismissal is considered after repeated flagrant disregard for acceptable codes of behavior.

## **10.2 NON-COMPETITOR BEHAVIOR**

**USPC #0500 (2-2-96)  
USPC HANDBOOK**

### **10.2A USPC ADULT CODE OF CONDUCT**

All parents and officers of the Tri-State Region and its Member Clubs **AND RIDINGS CENTERS** will sign this form yearly.

### **10.2B ADULT BEHAVIOR**

The Tri-State Region assumes that parents encourage their children's participation in Pony Club out of respect for its Mission Statement, Guiding Beliefs, and principals of safety, leadership, sportsmanship and fun. Therefore parental deportment at Pony Club activities should reflect these goals. Adults are expected to conduct themselves in a manner that promotes these ideals when off Rally site as well.

### **10.2C PENALTIES**

Individuals who persist in violating Pony Club behavioral expectations will be asked to leave an activity and may be excluded from attendance at future activities by the RS or any other persons in authority at those activities.

## **11.0 CHAPERONES**

**USPC #0500 (2-2-96)**

**USPC UNIVERSAL CHAPERONE GUIDELINES**

**TRI-STATE REGION CHAPERONE GUIDELINES AND CODE OF CONDUCT**

**TRI-STATE REGION POLICY - NON-COMPETITOR BEHAVIOR**

### **11.1 ASSIGNMENT TO CHAMPIONSHIPS**

Tri- State Chaperones for National Championships are assigned after selection by the RS and VRS of Rallies. Assignments are made for all Tri-State teams or portions thereof including scramble teams and for boys on mixed gender teams. Chaperones for Regional Rallies are assigned by the DC/CA.

#### **11.2 BRIEFING OF DUTIES AND BEHAVIOR EXPECTATIONS**

Chaperones will be briefed regarding their responsibilities and behavior by their DC/CA for Regional Rallies and by the discipline organizer for National Championships before agreeing to serve the competitors. These duties and responsibilities are outlined on the Universal Chaperone Guidelines, Tri-State Region Chaperone Guidelines, **USPC ADULT CODE OF CONDUCT** , all of which require their signature. Acceptance of the above conditions is required for chaperone selection.

#### **12.0 ADDITIONAL REGIONAL ACTIVITIES**

##### **USPC NATIONAL POLICY**

##### **TRI-STATE REGION POLICY**

##### **TRI-STATE REGION BYLAWS**

Regional activities not specifically covered will be managed, when applicable, with existing policy. Any questions should be directed to the RS.

#### **AMENDMENTS**

The Policies may be amended, added to, altered or repealed at any meeting of the Regional Council by a vote of the majority at a meeting where a quorum is present, provided that notice of any proposed amendment is given with notice of said meeting. These shall go into effect upon approval of the Vice President for Regional Administration.

Revised 10-1-2005

**REVISED 02/23/2013**

## **STANDING RULES** **LOCAL CERTIFICATIONS**

All new members should be tested within one month of joining for at least the D1 level. New members may only be tested through the D3 level should their previous skills indicate achievement in horsemanship and horse management through that level.

DC's, CA's, and Instructional Coordinators are encouraged to use the Standards Flow Charts throughout the instructional year to ensure success in **CERTIFICATIONS** at the next level. These flow charts should be completed by six weeks before the **CERTIFICATIONS**. Members should be notified of the **CERTIFICATION** no later than one month before it is scheduled.

Suggested examiners for club level Tests: DC's, CA's appropriately prepared Pony Clubbers 18 and up and Examiners on the Regional Reference list for D1-C2 tests. All **CERTIFICATIONS** at the D2-C2 level require out-of-club examiners.

It is recommended that all examiners for club level testings attend a **STANDARDS AND CERTIFICATIONS** Seminar at least every three years and appear on the Regional Reference list. Similarly qualified out-of-Region examiners are also appropriate.

## **NATIONAL CERTIFICATIONS**

All members intending to attempt a national **CERTIFICATION** must attend at least one regionally sponsored prep clinic in the calendar year previous to the national **CERTIFICATION**. The member is particularly encouraged to attend the **UPPER LEVEL** summer camp, at which he/she will receive valuable feedback from national examiners concerning their readiness for the testing.

As a courtesy to the RS, all national **CERTIFICATIONS candidates** or candidates for exchange programs should contact the RS in writing of their intent to attend these activities within 30 days of applying.

## **REGIONAL RALLIES**

**CERTIFICATIONS** do not imply a child is ready to compete at that level. When entering rallies, DC's, CA's, and parents should expect that the competition criteria for each **CERTIFICATION** will comply with the discipline rulebook. "Jumping down" may be assessed penalty points, although for safety competitors are encouraged to utilize this option if offered.

**Late fees.** If late registrations are accepted, a late fee maybe assessed to the delinquent Club's/**RIDING CENTERS** team total registration fee will be collected upon registration. Checks made out to Tri-State Region by those incurring the late fee must be mailed by the Host Club/**RIDING CENTER** to the Regional Treasurer within 30 days of completion of the Rally.

**Refunds.** Refunds are only issued when a physician or veterinarian's excuse is presented within three days of completion of the Rally and after expenses for the Rally have been met.

**Coaching.** Coaching in THE Tri-State region is permitted and encouraged for all riding phases at regional rallies for **QUALIFYING AND** non-qualifying competitors. Coaches will sign the USPC Coaches form, and it will be assumed that they will remain courteous to all participants and volunteers at the rally. Coaches are never permitted to make

inquiries on behalf of the competitors, nor are they permitted to make changes to the rally schedule or provide unauthorized assistance to the competitors. It is the responsibility of the competitors and their team captain to understand the rules of the discipline and to determine whether scoring errors have been made.

## **CHAMPIONSHIPS**

**Team selection.** Teams will be selected following the conclusion of the qualifying Rally and after consultation with the RS, Vice RS - Rallies, and any other appropriate individuals. The Vice RS - Rallies coordinates observation at dressage, eventing, games, show jumping, and tetrathlon rallies to determine overall safety of the horse(s) and rider(s) for competition at the National level. The purpose is to eliminate any horse/rider combination that is blatantly unsafe. Team selection will be based on placement in the scoring, safety considerations, maturity level, sportsmanship history, stable management performance at rallies, readiness for Championship level competition and any other factors affecting the chances of a successful team experience for all involved.

Competitors with any sportsmanship points, more than 10 horse management points, will not be invited by the RS to compete at Championships.

No competitor may change to another discipline once he/she has completed the paperwork and has paid the entry for Championships. No competitor with outstanding debts owed to their club, **RIDING CENTER**, the **TRI-STATE** region or the national pony club will be permitted to enter the National Championships. It is the obligation of the club DC, **THE CA**, and **TRI-STATE REGION** treasurer to notify the RS if these conditions exist.

It is expected that the Championships competitor, their parents and their DC **OR CA** have carefully read the qualifying guidelines for the discipline in which they hope to qualify, and are thoroughly familiar with the rules and qualifying criteria for that discipline.

### **SELECTION CRITERIA:**

**Dressage** - The top placing individuals in each division meeting the national and regional selection criteria may be invited by the RS to compete at the National Championships. Compulsory ride scores averaging at least 60% including the musical freestyle ride are required. Preference will be given to individuals with documentation of scores exceeding 60% at a USDF competition at that level.

**Eventing** - The top placing individuals in each division meeting the national and regional selection criteria may be invited by the RS to compete at the National Championships. Riders with fewer than 50 total penalties and no more than 50 penalties in dressage will be considered. Preliminary riders, who, due to their division not being offered, wish to qualify on the basis of USEA competitions, must compete at a regional qualifying rally of any other mounted discipline.

**Games** - The first place team in each division meeting the national and regional selection criteria may be invited by the RS to compete at the National Championships. The qualifying team may not have been eliminated from more than 25% of the games played. Teams composed of members from the same club are highly encouraged. If a team is not composed of members of the same club, the ability to practice together on a regular basis must be documented. Teams are encouraged to compete at a USMGA competition in addition to the regional rally.

**Quiz** - The four top placing individuals in each division meeting the national and regional selection criteria may be invited by the RS to compete at the National Championships. Open positions will be filled in order of the highest scoring competitor, by combining their written test, classroom, Megaroom, and barn scores.

**Show Jumping**- The top placing individuals in each division meeting the national and regional selection criteria may be invited by the RS to compete at the National Championships. Competitors must have fewer than 12 jump and time penalties to be considered. Preference will be given to individuals with documentation of competition at a show jumping competition at that level.

**Tetrathlon**- The top placing individuals in each division meeting the national and regional selection criteria may be invited by the RS to compete at the National Championships.

**Stable Managers**- Individuals in each discipline meeting the national and regional selection criteria may be invited by the RS to compete at the National Championships. If necessary, qualifying stable managers from any discipline may be used to complete a team.

**Housing.** Responsibility of the Parents

**Chaperones.** Chaperone duties and philosophy is contained in the Tri-State Region Chaperone Policy. See Tri-State Regional Fund Policy for details. Chaperones are responsible for the team members during competition hours. Parents are responsible for providing food and shelter for their child for the duration of the competition as well as providing adult supervision during non-competition hours.

Reviewed March 2012

**UNITED STATES PONY CLUBS  
POLICY STATEMENT**

**SUBJECT: MISSION STATEMENT**

**EFFECTIVE DATE: 5/2/93**

**POLICY NO: 0000**

**REVISED DATE: 5/21/11**

**I. PHILOSOPHY:**

In order to develop and encourage among youth throughout the United States a knowledge of horsemanship, including the care of horses, to encourage fair and friendly competition, to develop understanding and sympathy for the horse by its rider, and by these and other means to help develop in members strength of character, confidence and leadership skills, the Board of Governors recognizes the necessity to develop a mission statement.

**II. POLICY STATEMENT:**

The policy of the Board of Governors is that the Mission Statement of The United States Pony Clubs, Inc. shall be formed in partnership with members, parents, officers and Board, and shall be ratified by the Board of Governors.


**III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:**

The ratified Mission Statement shall be attached to this Policy.

**IV. DELEGATION OF AUTHORITY:**

- A. The District Commissioner (DC), Center Administrator (CA) and Regional Supervisor (RS) shall have the responsibility for this policy at the local and regional levels.
- B. Committee members, chairs, and the appropriate Vice Presidents shall have the responsibility for this policy at the national level.
- C. The Board of Governors and the President shall have oversight of this policy.

**V. ENACTMENT:**

Established:  Date: 5/21/11  
Board President

**VI. ATTACHMENT**

- A. Mission Statement

Reviewed March 2012

**ATTACHMENT A TO POLICY 0000**

**UNITED STATES PONY CLUBS, INC.**

**MISSION STATEMENT**

The United States Pony Clubs, Inc. develops character, leadership, confidence and a sense of community in youth through a program that teaches the care of horses and ponies, riding and mounted sports.

Reviewed March 2012

UNITED STATES PONY CLUBS  
POLICY STATEMENT

SUBJECT: CORE VALUES

EFFECTIVE DATE: 5/2/93

POLICY NO: 0100

REVISED DATE: 5/21/11

I. PHILOSOPHY:

In order to provide the membership of The United States Pony Clubs, Inc. with a set of tenets to guide Registered Clubs and Riding Center Programs, the Board of Governors recognizes the necessity to develop Core Values.

II. POLICY STATEMENT:

It is the policy of the Board of Governors that Core Values of The United States Pony Clubs, Inc. shall be formed in partnership with members, parents, officers and Board, and shall be ratified by the Board of Governors.

III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:

The ratified Core Values shall be attached to this Policy.

IV. DELEGATION OF AUTHORITY:

- A. The District Commissioner (DC), Center Administrator (CA) and Regional Supervisor (RS) shall have the responsibility for this policy at the local and regional levels.
- B. Committee members, chairs, and the appropriate Vice Presidents shall have the responsibility for this policy at the national level.
- C. The Board of Governors and the President shall have oversight of this policy.

V. ENACTMENT:



Established: \_\_\_\_\_ Date: 5/21/11  
Board President

VI. ATTACHMENT:

- A. Core Values



Reviewed March 2012

ATTACHMENT A TO POLICY 0100

CORE VALUES AND VISION STATEMENT  
UNITED STATES PONY CLUBS, INC.

**CORE VALUES – “HORSE”**

**Horsemanship** with respect to healthcare, nutrition, stable management, handling; and riding a mount safely, correctly and with confidence.

**Organized teamwork** including cooperation, communication, and responsibility; leadership, mentoring, teaching and fostering a supportive yet competitive environment.

**Respect** for the horse and self through horsemanship; for land through land conservation; and for others through service and teamwork.

**Service** by providing an opportunity for members, parents, and others to support the Pony Club program locally, regionally and nationally through volunteerism.

**Education** at an individual pace to achieve personal goals and expand knowledge through teaching others.

**VISION STATEMENT**

The USPC program is available to and accessible by a wide and diverse range of youth through multiple means of delivery:

- Multiple forms of membership.
- Fully enabled by technology.
- Marketed to multiple target audiences.
- Recognized and recognizable nationwide.
- Trained and capable volunteers.

