



SHOW JUMP RALLY Saturday, June 7, 2014

Location: **Buckeye Horse Park**
9260 Akron-Canfield Road (Rt. 224)
Canfield, OH 44406
www.buckeyehorsepark.org

Organizer: **Connie Wyatt**
djwyattsm@windstream.net
(330) 998 - 3075

Secretary: **Jamie Wisniewski**
Entry packets should be sent to the secretary
165 Liberty Road
Harmony, PA 16037
jwisniewski@symantec.com
Home (724) 452 - 1028
Cell (724) 991 - 0270

Closing Date: **Monday, May 5, 2014**
Entries must be postmarked by, **Monday, May 5, 2014. NO EXCEPTIONS.** No entries will be accepted after **Thursday, May 15, 2014.** Any changes of rider, horse, team or division after closing date may be assessed a \$10 change fee. Please send an e-mail to Jamie Wisniewski at jwisniewski@symantec.com once you have mailed your entry.

Entry Fees: \$70 per competitor (Qualifying)
\$60 per competitor (Non-Qualifying)
Stable Managers are **FREE**

Entry fees must be paid with a club check made payable to Tri-State Region.

Separate checks are required for entry fees and stabling fees.

Penalty Fees: **ENTRIES POSTMARKED AFTER MONDAY, MAY 5, 2014, WILL BE CHARGED A LATE ENTRY FEE OF \$50.00 per club (NOT PER TEAM). INCOMPLETE ENTRIES WILL BE CHARGED A \$50.00 PENALTY FEE.**

Refunds: Refunds will be granted only with a doctor's or veterinarian's note, minus a \$10 administrative fee. Requests must be made by the DC or CA in writing and be accompanied by the doctor's or veterinarian's note. Requests should be sent to Jamie Wisniewski at the above address. Requests must be received by Saturday, June 14, 2014. Refunds will NOT be made the day of the rally.

Rules: USPC Handbook and Rules for Show Jumping Competition 2012 with all addenda and updates
USPC Show Jumping Newsletter 2014
USPC Horse Management Handbook and Rules for Rallies 2014 with all addenda and updates
USPC Horse Management Newsletter 2014



Awards: Team ribbons 1st - 6th place for Team Overall and Horse Management
Awards for the best scoring equitation round at each level
Highest score in Take Your Own Line (TYOL)

Stabling: 10' x 10' permanent stalls with stall gates on grounds. **BEDDING IS NOT PROVIDED. Please bring your own bedding.** Bedding will be for sale on the competition grounds. Stalls are required for the day of the Show Jumping Rally. Trailer stabling is not permitted on the day of the Show Jumping Rally unless oversubscribed.

You may move in Friday night only if you are competing in Show Jumping Rally.

If you are arriving Friday night please plan to overnight your horse according to USPC standards (refer to USPC Horse Management Handbook and Rules for Rallies 2014, Appendix D-1, Page 47.) You will be checked, but not judged until the grounds open on the day of the Show Jumping Rally.

REMEMBER STALL CARDS!

IFCOMPETING IN DRESSAGE, STALLS WILL BE AVAILABLE FOR MOVE IN AFTER 6:00 PM ON SATURDAY AT THE COMPLETION OF THE SHOW JUMPING RALLY.

Please indicate if you are competing in both the Show Jumping Rally and the Dressage Rally for stabling purposes. Every effort will be made to keep you in the same stalls for both the Show Jumping and Dressage Rallies

Stabling Fees: \$20.00 per stall for Show Jumping Rally . Send a separate club check to Jamie Wisniewski with this entry.

(STABLING CHECKS ARE TO BE CLUB CHECKS ONLY- MADE PAYABLE TO TRI-STATE REGION.)

A separate \$25.00 personal check for the stall cleaning deposit is to be made payable to the Tri-State Region. If competing at both the Show Jumping Rally and the Dressage Rally two separate \$25.00 personal checks for the stall cleaning deposit must be sent to each secretary. The stall cleaning deposit check will be returned if stall is cleaned before leaving grounds. All stalls must be checked by Horse Management staff before leaving grounds.

Tack Stalls: Stalls maybe used if entries permit. Your DC or CA will be notified of availability.

Grounds: Two enclosed sand rings, one open sand ring for warm up. Warm-up for D-1's and D-2's and competition arenas are enclosed.

Divisions: Teams will consist of 3 or 4 members plus a Stable Manager.

Non-Qualifying Divisions:

Intro: D1 & D2: Cross Rails – 1'0"

Very Green: D2 & D3: 1'0" - 2'0"

Beginner (horse or rider) D2-C3: 2'3" - 2'6"

Qualifying Divisions: You do not have to be trying to qualify for championships to ride in these divisions:

Introductory: 2'6" D-3 or up

Dev. Horse/Rider: 2'9" – 3" D-3 or up

Modified Division:

Large Pony: 2'9" - 3'3" C-1 or up

Horse I: 2'9" – 3'3" C-1 or up

Regular Division:

Horse II: 3'0" – 3'6" C-1 or up

Horse III: 3'3" - 3'9"

Horse IV: 3'6" – 4'0"

Please note: Individuals entered to scramble will be placed on a scramble team with members from other clubs. If there is a request to scramble with a particular club please make note of this on the entry form, but be advised this request cannot be guaranteed.

Written Test: Completing the written test will be required for all competitors. Test will be open-book and teams can work on them as a group, but each team member must turn in a completed test. On full teams (4 riders, 1 horse manager) the lowest score will be dropped.

Attire: A Medical Armband with a completed Medical Card must be worn at all times while on the competition grounds. The Medical Armband **MUST** be worn on either the right or left upper arm.

MEDICAL ARMBANDS ARE TO BE WORN ON THE RIGHT OR LEFT UPPER ARM ONLY. THEY NOT PERMITTED TO BE WORN ON ANY OTHER BODY PART.

- C's and up are required to wear correct attire (formal or informal) for the first round of competition. For subsequent rounds; a club polo shirt is allowed
- D's may compete in formal, informal OR in a club polo shirt.

Refer to USPC Horse Management Handbook and Rules for Rallies 2014, HM7 Attire 7i - Attire for Turnout Inspections pages 8 - 9 for specifics

Tack: Any bit used should enable the competitor to ride safely and to effect control without causing pain or injury to the horse. Crops are permitted (max. 30"). All levels of ponies & Horse I, standing or running martingales are permitted. For Horse II, III & IV, only running martingales.

Sharing Mounts: In order to provide a safe and enjoyable competition for our younger members; D-1's and D-2's ONLY may share mounts. PLEASE make note on the entry form.

Championships: Please note on entry form if a competitor wishes to qualify for Championships and include a completed Letter of Intent to Qualify with your entry packet.

To be eligible to take part in 2014 USPC Championships competitors must be at least **12 years of age by January 1** of the competition year and hold a **D-3 or up for Intro and Developing-Horse and Rider. C-1 and up for Regular/Modified and H1 and up** prior to the date of the qualifying rally. *The competitor will compete at Championships at the level competed at the Regional Qualifying rally.* **Qualifiers must ride a Take Your Own Line round.** No more than 12 jumping faults over three qualifying rounds are permitted to qualify.

Coaching: Coaches are **required** and must be designated on Entry Form. NO rider is allowed to jump in the warm-up without their coach present. PLEASE NOTE: There will be 2 competition arenas and you may need more than one coach depending on the number and level of riders. The accompanying Coaching Guidelines Form must be signed and returned to the rally organizer. (Refer to USPC Handbook and Rules for Show Jumping Competition 2012, Article 9, Pages 3 - 4 and USPC Show Jumping Newsletter 2014

Note: Coaches cannot be chaperones.

Volunteers: **Each club must provide 2 volunteers per team entered.** Please include the names and email addresses of your volunteers with each club entry. Job assignments will be assigned before the rally. IF we do not have enough volunteers to fill the required jobs we cannot run the rally.

Tentative Schedule: Schedule to be determined after entries are received. Your DC or CA will be notified of the schedule at that time.

Meals: Lunch for competitors included in entry fee. A concession stand will be available.

<u>Lodging:</u>	Hampton Inn & Suites- Youngstown/Canfield 6690 Ironwood Boulevard Canfield, OH 44406 (330) 702 - 1900	Best Western-Meander Inn 870 N. Canfield Niles Rd. Youngstown, OH 44515 (330) 544 – 2378	Sleep Inn 5555 Interstate Blvd. Austintown, OH 44515 (330) 544 - 5555
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There is a baseball tournament in Canfield and many hotels may be sold out, so call ASAP. If there are no rooms in Canfield, there may still be rooms available in Austintown and Youngstown. You can call the main phone number of Fairfield/Hampton Inn/Red Roof to check the availability of any properties: (866) 599 - 6674.

Directions: Please refer to Buckeye Horse Park website: www.buckeyehorsepark.org

- **From Ohio Turnpike East:** Take turnpike to exit 215 Lordstown. Turn right (Bailey Rd. south) after paying toll. You'll follow Bailey Rd to Mahoning Ave./Rt.18, turn left. Go to next stop light (Rt. 45) turn right. To next stop light (Rt. 224) turn left. Horse Park around 3 miles on left side.
- **From Ohio Turnpike West:** Take turnpike to exit 218 Youngstown/Niles. Follow signs to Mahoning Ave after you pay toll, then signs to Mahoning Ave west. You'll merge onto Mahoning Ave, go to next light and turn left (Rt. 45) Go to next light and turn left (Rt. 224). Horse Park around 3 miles on left side.
- **From Rt 76 East or West:** Take Bailey Rd. exit and turn right at off ramp. Turn left at next light (Mahoning Ave./Rt. 18) Go to next light, turn right (Rt. 45) to next light, turn left (Rt. 224). Horse Park around 3 miles on left side.
- **From Rt. 11 North:** To Rt. 224 exit. Turn left at off ramp to light, then turn left again (Rt. 224). Go thru Canfield, past the "Green" (downtown) out the other side, will begin to get more rural, Horse Park around 5 miles on right side.

Complete Entries Include the Following:

- Entry form for each team/individual **signed by the club DC or CA**
- Chaperone Duty Form (*1 per team*)
- Coaching Form (*1 per team*)
- Volunteer Form (*at least 2 per team required*)
- Intent to Qualify Form
- Negative Coggins for each mount (*within 1 yr.*)
- Adult Code of Conduct Form (*for parents not already signed*)

Include checks payable to Tri-State Region:

- One club check for entry fees
- One club check for stabling fees
- Personal checks for stabling deposit (3 - 4)

Tri-State Region Show Jumping Rally 2014 Entry Form

Club Name: _____ Team Name _____

DC or CA: _____ Phone: _____ E-mail: _____

Competitor #1 will be the Captain unless otherwise indicated Competitor #5 will be the Stable Manager.

	Competitor Name	Mount Name	Rider's Age as of 01/01	HM Rating as of 01/01	Over Fences Rating as of 01/01	Division	Qualifying Y / N
1							
2							
3							
4							
5							

Chaperone _____ Phone _____ E-mail _____

Coach _____ Phone _____ E-mail _____

Checklist:

- _____ Team Entry Form
- _____ Chaperone Duties Form
- _____ Volunteer Form
- _____ Show Jumping Coaching Form
- _____ Intent to Qualify Form
- _____ Adult Code of Conduct Form
- _____ Current Negative Coggins

Checks Payable to Tri-State Region:

- _____ Club Check for Entry Fees
- _____ Club Check for Stabling Fees
- _____ Personal Check for Stall Deposits (4)

Non-Qualifying Divisions:

- Intro: D1 & D2: Cross Rails – 1'0"
- Very Green: D2 & D3: 1'0" - 2'0"
- Beginner-Horse: D2-C3: 2'3" – 2'6"
- Beginner-Rider: D2-C3: 2' 3" – 2'6"

Qualifying Divisions: You do not have to be

trying to qualify for Championships to ride in these divisions.

- Introductory: D3 or Up: 2'6"
- Developing Horse: D3 or Up: 2'9" – 3'0"
- Developing Rider: D3 or Up: 2'9" – 3'0"
- Large Pony: C1 or Up: 3'0" – 3'3"
- Horse I: C1 or Up: 3'0" – 3'3"
- Horse II: C1 or Up: 3'3" – 3'6"
- Horse III: 3'6" – 3'9"
- Horse IV: 3'9" – 4'0"



Uniform Chaperone Rules/Duties

Revised and effective November 10, 2009

To be completed by the Chaperone and turned in with rally entry.

Chaperone duties shall include:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. The primary function of the “Official Team Chaperone is to ensure that there is a contact person for each team or individual present and on grounds for the duration of the competition. Team Chaperones must be available to Rally Officials and team members at all times. 2. Have copy of and be familiar with the rules for the competition (Discipline Rulebook) and the current edition of the Horse Management Handbook and Rules for Rallies. <i>Rulebooks can be downloaded from the USPC website at www.ponyclub.org</i> 3. Uphold USPC Policy 0500 Drug/Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Chaperone. Refer to USPC website www.ponyclub.org for full policy statement. 4. Be present and available to Rally Officials and all team members for the duration of the competition. 5. Delegate duties of the team Chaperone to another responsible adult if for any reason you should have to leave the competition grounds during the hours of competition making it clear that they are to respond to Rally Officials and any team members in your absences. | <ol style="list-style-type: none"> 6. Be sure to have a means of contacting parents or designated responsible person for all team members in the event that you should need to contact them during the hours that you are responsible for those team members (hours of competition). 7. Have a means of contacting all team members and the parent or responsible person for those hours after competition and when not on competition grounds (evening/nights). 8. Administration of medications is the sole responsibility of the parent/guardian. 9. Be familiar with the effects of heat and humidity and the potential risk for heat related illness. Take an active role in helping to keep all team members well hydrated; the importance of hydration cannot be overstated! Take every opportunity to encourage water breaks. Refer to the Uniform Officiation Rules found in the Horse Management Handbook and on the USPC website www.ponyclub.org 10. In cases of Scramble Teams, the Competition Organizer will determine the “Official Team Chaperone”. 11. Be aware that USPC Members are required to wear a current, up-to-date USPC Medical Card on their arm at all USPC activities. |
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I have read and understand the duties of a Chaperone as listed above.

Name of Chaperone

Signature

Date

() _____
Cell Phone Number

Chaperone for the above Club/Regional team or individual



Uniform Chaperone Rules/Duties

Revised and effective November 10, 2009

This page is intended for the use of the team Chaperone.
It should not be sent in with team competition entry.

Definition of Chaperone:

For the purpose of all USPC Competitions each team, or in situations that an individual should be entered, there will be a designated "Official Team Chaperone". In the situation of scramble teams the Official Team Chaperone(s) will be appointed by the Rally Officials and will be so noted in the Rally program as such. The role of this person is to give the Rally Organizers a responsible adult to contact for any needs and to give the team members a contact to assist them as may be indicated and allowed.

Hours for tour of duty are.....

The Official Team Chaperone is responsible for team members during the hours of competition and on competition grounds only (from arrival on grounds until departing rally ground at beginning and end of each day of competition).

Transportation, driving and lodging..

Decisions to allow a Competitor to drive or not, who they can or cannot ride with, who they can or cannot have in a vehicle that they are driving, where they stay at night and with whom they stay, and who is to be responsible for a Competitor are all decisions that must be made by the parent/legal guardian if a minor. These decisions are not a decision of the USPC, any Region, Club or Rally Organizer. Specific arrangements must be made by and between the parent/legal guardian and the adult assuming any of these responsibilities in the absence of the parent/guardian.

Helping your team to succeed:

Initiate contact with all team members prior to leaving for the competition. In cases of Scramble Team members, request contact information from the Rally Secretary. Share this information with team Captain and/or Stable Manager (SM).

Encourage the team to have meetings prior to leaving for Rally. Be sure all members of a Scramble Team are included in the decision making process, either by email or phone contact, if a distance away. Discuss team equipment, review all rules that apply and any decisions regarding snacks, drinks, plans for meals, etc. Determine how the team members plan to provide snacks and drinks (i.e., each team member contribute a sum of money to a pot or each member is assigned specific items to bring.) If each is contributing money, it must be collected before the Rally. Be sure you know who is bringing cooler(s), so you can avoid the quick trip to the local store.

Plan arrival time at the competition site and any details such as arrangements for ordering bedding, if needed, and who is assigned to do this (again collect money in advance if needed).

On the first day of the Rally, gather the team together before they separate for the night and make plans for the next day. Include a review of their competition schedule and how they can best work together to help each other prepare for Turnout Inspections. Determine a regular meeting place and plan to have a scheduled discussion session at the end of each day of competition. Take this opportunity to offer words of praise, acknowledge their accomplishments and encourage the sense of teamwork and team building. Guide the team towards constructive criticism and steer them away from finger pointing. Have the team make plans for the next day concerning time they will arrive on the competition grounds, who will feed horses the next morning, who will re-supply the tack room cooler with ice, drinks and snacks (get requests for drinks/snacks) and make the plans for lunch. Be sure any plans for cooler and/or lunch delivery follow any requirements as stated in the Competition Entry Packet (Neutral Zone) and they understand the plan. Have the team leave with a plan for the next day in place before they go off for an evening of relaxation.

SECTION V: Appendices

APPENDIX V: Guidelines for Coaching at USPC Show Jumping Competitions

By agreeing to serve as a USPC Chaperone, you:

- Agree to be familiar with and observe all USPC By-Laws, Policies and Competition Rules.
- Agree to adhere to the USPC Conflict of Interest and Code of Ethics Policies in all your actions and decisions.
- Agree to disclose any possible potential conflicts of interest.
- Agree to conduct yourself in a fair and courteous manner.
- Agree to the confidentiality of discussions and actions.
- Give permission for a criminal background check.
- Agree to uphold USPC Policy 0500 Drug/ Alcohol/Tobacco. Chaperones must refrain from using alcohol or other substances when they are serving in their “official capacity” as team Chaperone – refer to USPC web site ponyclub.org for full policy statement.

The role of a coach is to assist the rider learning:

1. warm-up area techniques,
2. the assessment of the course,
3. how to deal with mistakes made on course,
4. the rules of competition before competition begins.

A Pony Club coach is expected to help any Pony Club competitor who asks for help or who is present without a coach.

The coach is not present to give a riding lesson in the warm up area. It is the Coach’s job to aid the rider in managing the confusion of a competitive warm-up area as well as dealing with dangerous traffic situations.

All teams/individuals must have a coach; teams/individuals may share a coach.

The coach’s name must be included on the entry form.

The coach must be familiar with and comply with the current USPC Rules for Show Jumping Competitions and should assist riders in learning these rules before the competition begins.

The coach must read, sign and return to the organizer a copy of this form to indicate that he/she has read, understands and will abide by the USPC Show Jumping Rules and the coach’s guidelines.

The coach must wear the identification provided by the organizer during the competition times. Those times are defined to be at least from the opening to the closing of stables each day.

Communication between coaches and competitors during the competition is limited to:

1. The Official Briefing and any subsequent briefings, as required by the Organizer;
2. Show Jumping course walks;
3. Show Jumping warm ups;
4. A brief meeting following the Show Jumping round in the Schooling Area if the rider so desires.

Coaches must:

1. Attend the Official Briefing for Coaches;
2. Attend the Official Course Walk if held.

Every rider must have a coach present while jumping.

1. All coaches must be identified so they are easily recognized as a coach.
2. While each rider must be under a coach’s direct supervision, it is not required to be the coach who came with that team.
3. A rider in the schooling area whose coach is not present may/should approach another coach and ask for help.

SECTION V: Appendices

A coach may not be:

1. A team chaperone, except with the permission of the Organizer;
2. The Organizer, any member of the Organizing Committee or any other official of the competition;
3. A Regional Supervisor at a regional competition.

The duties of a coach shall be limited to the jumping phases of competitions and may include:

1. Observing, but not participation in, any pre-competitive soundness check and any daily soundness checks.
2. Accompanying competitors during course inspection or at any other subsequent times that the courses are open for walking, during which they may give advice and coach.
3. Assisting competitors in the designated Schooling Area.
4. No competitor is to jump in the warm-up area without a coach present and watching the ride. Jumping a fence without the attention of a coach shall result in ELIMINATION.
5. Briefly meet with the rider after the round for feedback on the round, if the rider desires. This meeting will be held in or very near by the gate to, the Schooling Area; and under no circumstances will interfere with the care of the horse, under penalty of elimination of the rider.
6. If necessary, a coach may lead a competitor's horse into the arena.

The coach must not interfere with the immediate care of the horse under penalty of elimination of the competitor from that round, in accordance with the rules for unauthorized assistance.

A coach may request an adjustment of tack from the Paddock Master or Steward.

1. If permission is granted, after the adjustment is made, the competitor must return to the Paddock Master or Horse Management Judge for a safety check of the adjustment.
2. Permission for changes must be requested before the change is made.

At all times coaches must be aware of the unauthorized assistance rule (see Article 56.7). They must not enter the stable area except at authorized visiting times.

The paddock master/judge/ground jury under the rules governing unauthorized assistance will penalize violations of these coaching guidelines.

All coaches must sign that they have read this sheet:

I _____ have read the USPC Handbook and Rules for Show Jumping and the above guidelines for coaching.

Show Jumping Rally Volunteer Form

Each club is asked to provide at least 2 volunteers per team. More would be appreciated!

Club Name: _____

Position	Name	Previous Experience
Scribe / Timer Record judge's scores or time of round	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Paddock Master/ Gatekeeper	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Jump Crew Resets fences during rounds and carries out course changes	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Score Runner Collect score sheets from judges and deliver to scorers	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Announcer Announces riders, scores and general information	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	
Horse Management Assistant	Name: _____	Yes No
	e-mail: _____	
	Name: _____	Yes No
	e-mail: _____	

Organizers will do their best to match volunteers to their preferred jobs but cannot guarantee.



Intent to Qualify for Championships

Competitor Name: _____

Club: _____

Age: _____ (as of Jan. 1 of current year) Competition Year: _____

Rating (at time of competition): HM _____ Flat _____ Over Fences _____

E-mail: _____

Phone number: _____

Discipline: _____

Division: _____

Horse name: _____

This form must be filled out and sent in with entries. You may try for more than one discipline but can only go to Championships in one. This information will be used by the Vice RS of Rallies to contact you and your family as to your status for team selection.



ADULT CODE OF CONDUCT

The United States Pony Clubs, Inc. is proud of its reputation for good sportsmanship, horsemanship, teamwork and well-behaved members. It expects no less from the parents, guardians, adult family members or others who volunteer for the organization. The USPC expects appropriate behavior when participating in any Pony Club activity. Inappropriate behavior may include, but not be limited to: profanity, vulgar language or gestures; harassment (for example: using words or actions that intimidate, threaten or persecute others before, during or following any Pony Club activity); failure to follow rules; cheating; or abusive behavior.

I understand that USPC activities operate under the governance of National, Regional and Club By-laws, Policies and Rulebooks. I understand that I have access to these By-laws, Policies and Rulebooks and that it is my responsibility to read them. I agree to adhere to these By-laws, Policies, Rulebooks and this Code of Conduct. Failure to do so may, at the discretion of USPC, result in being restricted from attendance or participation in Pony Club activities.

Parent/Guardian/Other

Date

Name of Pony Club

Region